



18038 OAK RIDGE DR. HAGERSTOWN, MD 21740

OFFICE 301.739.3069 TOLL FREE 800.878.9347

FAX 301.739.3157 WEISSBROS.COM

## Account Information

Date: \_\_\_\_\_ Weiss Bros Sales Rep: \_\_\_\_\_

Business Name: \_\_\_\_\_

Trade Name (if different): \_\_\_\_\_

### BILLING ADDRESS

### SHIPPING ADDRESS

If multiple shipping locations please attach list.

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Purchasing Agent: \_\_\_\_\_ E-mail: \_\_\_\_\_

Payables Contact: \_\_\_\_\_ E-mail: \_\_\_\_\_

Invoicing preference (circle one):      Fax      Fax #: \_\_\_\_\_

   Email      E-mail address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Days and hours of operation: \_\_\_\_\_

Will you accept backorders if an item is out of stock?      YES      NO

Will you accept substitutions of an item?      YES      NO

## Owner Information

Type of Ownership (circle):      Sole Proprietor      Partnership      Corporation      LLC      LLP      Non-Profit

Gov't Tax Payer Identification Number: \_\_\_\_\_

**If you are a Sole Proprietor or Partnership please complete this section**

Owner's Name #1: \_\_\_\_\_

Home Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Owner's Name #2: \_\_\_\_\_

Home Address: \_\_\_\_\_

E-mail: \_\_\_\_\_



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## Terms of Sale

The undersigned (Customer) agrees to the following terms of sale:

1. Orders of \$200.00 or more will be delivered at no charge (subject to change without notice); Orders less than \$200 may be subject to a delivery courtesy charge;
2. With approved credit, the Customer agrees to pay for invoices within 30 days from the invoice date; (please complete the attached credit application if seeking credit)
3. Orders for amounts that exceed the Customer's determined credit limit will not be shipped until payment terms are mutually agreed upon;
4. The Customer agrees to pay service charges in the amount of 1-1/2% per month on outstanding balances over 30 days;
5. The Customer will reimburse Weiss Bros for any bank fees received for checks returned to due insufficient funds;
6. A 20% restocking fee will be charged for special order merchandise;
7. The Customer agrees that a Washington County, Maryland court will be an acceptable venue for the resolution of any billing disputes;
8. The Customer agrees to pay for any expenses Weiss Bros incurs in collecting unpaid debt, including but not limited to attorney's fees, collection agent fees and court costs;
9. By signing below, the Customer agrees to the above terms of sale and authorizes Weiss Bros to periodically obtain credit and bank information for the purpose of establishing, investigating or maintaining a credit relationship with them.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Title: \_\_\_\_\_

The attached copy of the state tax exemption certificate must be filled out or we are required to charge sales tax on ALL products. It is state law that we must keep these copies on file.

If you have questions please contact our Accounts Receivable Dept. at 301-739-3069 x: 152.

Thank you for your partnership.

## Form ST-11

COMMONWEALTH OF VIRGINIA  
SALES AND USE TAX CERTIFICATE OF EXEMPTIONTo \_\_\_\_\_ Date \_\_\_\_\_  
Name of SupplierAddress \_\_\_\_\_  
Number and Street or Rural Route City, Town, or Post Office State ZIP Code

**Information for supplier** - A supplier is required to have only one Certificate of Exemption on file, properly executed by each purchaser buying tax exempt personal property under this Certificate.

The Virginia Retail Sales and Use Tax Act provides that the Virginia sales and use tax shall not apply to the kinds and classes of tangible personal property shown in Items 1 through 11 below when purchased for the purposes specified.

The undersigned purchaser hereby certifies that all tangible personal property purchased or leased from the above-named supplier on and after this date will be purchased or leased for the purpose or purposes indicated below, unless otherwise specified on each order, and that this certificate shall remain in effect until revoked in writing by the Department of Taxation. Check the appropriate box below.

- ☐ 1. Industrial materials for future manufacturing, processing, refining, or conversion into articles of tangible personal property for resale where such industrial materials either enter into the production or become a component part of the finished product; industrial materials that are coated upon or impregnated into the product at any stage of its manufacture, processing, refining, or conversion for resale.
- ☐ 2. Machinery or tools or repair parts therefor or replacements thereof, equipment, fuel, power, energy, or supplies, used directly in manufacturing, processing, refining, mining or converting products for sale or resale.
- ☐ 3. Items used directly in the drilling, extraction or processing of natural gas or oil for sale or resale and in well area reclamation activities required by state or federal law.
- ☐ 4. Agricultural commodities or seafood purchased for the purpose of acquiring raw products for use or consumption in the process of preparing, finishing, or manufacturing such agricultural or seafood commodity for the retail consumer trade. The term "agricultural commodity", for the purposes of this exemption, means horticultural, poultry, farm products, livestock and livestock products, and products derived from bees and beekeeping. This Certificate of Exemption cannot be given to cover any agricultural or seafood commodity sold or distributed as a marketable or finished product to the ultimate consumer.
- ☐ 5. Tangible personal property purchased for use or consumption directly and exclusively in basic research in the experimental or laboratory sense or research and development in the experimental or laboratory sense.
- ☐ 6. Certified pollution control equipment and facilities as defined in Va. Code § 58.1-3660 and which in accordance with such Section, has been certified by a state certifying authority. A "state certifying authority" means the State Water Control Board, for water pollution; the State Air Pollution Control Board, for air pollution; the Department of Mines, Minerals and Energy, for solar energy projects and for coal, oil, and gas production, including gas, natural gas, and coalbed methane gas; and the Virginia Waste Management Board, for waste disposal facilities, natural gas recovered from waste facilities, and landfill gas production facilities, and shall include any interstate agency authorized to act in place of a certifying authority of the Commonwealth.
- ☐ 7. Materials, containers, labels, sacks, cans, boxes, drums, or bags for packaging tangible personal property for shipment or sale, whether returnable or non-returnable.
- ☐ 8. Equipment, materials, or supplies used directly in the production of a publication for sale or free distribution issued at regular intervals, not exceeding three months.
- ☐ 9. High speed electrostatic duplicators, or other duplicators which have a printing capacity of 4,000 impressions or more per hour, purchased or leased by persons primarily engaged in the printing or photocopying of products for sale or resale.
- ☐ 10. Qualifying tangible personal property, when the preponderance of the property's use is in manufacturing by licensed brewers under subsection 1 and 2 of Va. Code § 4.1-208. The exemption is limited to i) machinery, tools, equipment and repair and replacement parts, fuel, power, energy or supplies; ii) materials for future processing, manufacturing or conversion into beer, where the materials enter into the production of or become a component part of the beer; and iii) materials for future use in packaging the beer for shipment or sale.

Name of Purchaser \_\_\_\_\_ Virginia Account No., if any \_\_\_\_\_

Trading as \_\_\_\_\_

Address \_\_\_\_\_  
Number and Street or Rural Route City, Town, or Post Office State ZIP Code

Kind of business engaged in by purchaser \_\_\_\_\_

I certify that I am authorized to sign this Certificate of Exemption and that, to the best of my knowledge and belief, it is true and correct, made in good faith, pursuant to the Virginia Retail Sales and Use Tax Act.

By \_\_\_\_\_ Title \_\_\_\_\_

If the purchaser is a corporation, an officer of the corporation or other person authorized to sign on behalf of the corporation must sign; if a partnership, one partner must sign; if an unincorporated association, a member must sign; if a sole proprietorship, the proprietor must sign.



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## Credit Application

If you would like to request an open line of credit with Weiss Bros, please complete the following information.

In business since: \_\_\_\_\_ Estimated monthly purchases: \_\_\_\_\_

DUNS Number: \_\_\_\_\_

### TRADE REFERENCES (OTHER THAN BANKS, CREDIT CARD CO.'S OR UTILITIES)

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_ Acct#: \_\_\_\_\_

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_ Acct#: \_\_\_\_\_

### BANK REFERENCE

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_ Acct#: \_\_\_\_\_

I authorize the parties listed above to respond to inquiries from Weiss Bros.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PERSONAL GUARANTEE

The undersigned individual in consideration of Weiss Bros of Hagerstown, Inc.'s extension of credit to the above Customer hereby agrees to personally guarantee any and all obligations of the applicant and the company. This guaranty shall be continuing and unlimited and may be terminated only on 30 days' written notice to the company. The company may exercise its rights under this guaranty without first taking any action against the applicant. The undersigned waives notice of default and non-payment, and consents to the extension or modification of credit terms to the applicant without notice.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_